

Minutes of Isle Abbotts Village Hall Committee Meeting

Wednesday 12 February 2025

Held in the Village Hall at 4.45pm

Present:	Susan Vickery (Chair), Susan Robson (Booking Secretary), Julia Bull (Interim Treasurer) Fiona Hillman (Secretary), Andy Hillman (Parish Council Representative), Di Cleal, Boo Grieve, Gaynor Watts
Apologies:	Sara Bannister, Claire Smith
Minutes of Previous Committee Meeting: Minutes of the last meeting (6 November 2024) were agreed and signed by SV. AH to upload onto village website.	
Matters Arising: 1. Windows - As previously, SV had researched reglazing of the front VH windowpanes. To replace the top cracked pain and change bottom pains from obscured glass to clear (it was agreed this change would not present a privacy or security issue) would be a total cost of £350. Committee agreed this was acceptable and SV had since instructed John Ashwell (recommended by TopLine) to proceed. SV advised the contractor has advised delay due to weather and once this improves, he will carry out the works.	SV
Chairman's Report: SV had nothing to report.	
Treasurer's Report: <u>Approximate Annual Costs</u> JB circulated the quarterly statement of accounts (7 November – 12 February). The current balance in the General Account is £681.89 reflecting a quarterly total income of £1,020.12, total outgoings of £2,644.09 giving a revised balance of £9,355.13 across all accounts. The outgoings were higher due to delayed payment of expenses and annual renewals. It was agreed that JB should go ahead and apply for On-Line banking facility. A 2-year fixed tariff has been secured with Octopus Energy. As per the Quarterly report the payment to Octopus Energy is higher due to no money being taken from November and therefore being in arrears. The average cost over the quarter is about £98 per month.	

<p>JB explained that an estimate of between £2.5 - £3K will likely be required for village hall running costs in 2025 to break even. Considering this, it was agreed that any charitable events would need to be a second consideration.</p> <p>Village Hall Accounts have previously been Audited in readiness to submit to the Charity Commission but considering David Bradshaw is no longer offering this service SR will speak with a contact with regards to taking this task on.</p> <p><u>Solar Panels Update</u></p> <p>The solar panels are generating income although the credits have yet to be credited from Scottish Power and David Sutcliffe has agreed to follow up in this regard. To date we have generated over 1,000 KWHrs already and that should be worth approximately £140 but inevitably during the winter months the income will be less.</p> <p><u>Future Fundraising</u></p> <p>A discussion followed with some village hall fundraising suggestions including possible collaboration with or attending events outside of the village.</p> <p>SR mentioned trying to obtain gift aid on payments made to the village hall such as hall bookings. FH to determine if the application has been made to HMRC to enable this.</p>	<p>SR</p> <p>DS</p> <p>FH</p>
Booking Secretary's Report:	
<p>SR reported that future dates currently booked are:</p> <ol style="list-style-type: none"> 1. Private booking 13 February (S Westworth). 2. Private booking 23 March (D Cleal). 	
Social Committee Report:	
<p>SV gave the following update:</p> <p><u>Events held</u></p> <p>Christmas Pub Night raised £227.47 for the Village Hall and £210 for St Margarets Hospice.</p> <p>EC produced an Isle Abbotts Village Christmas card and Quiz which was circulated to all houses in the village.</p> <p>Many thanks to Peter Watts for acquiring and erecting another Christmas Tree kindly donated by Greenshutters.</p> <p>Safari event due to be held on 2 February was cancelled due to weather and sickness</p> <p><u>Plans Underway</u></p> <ol style="list-style-type: none"> 1. Pie and Quiz evening – March (date tbc) 2. Bee Keeping Talk by Richard Rickett – 23 April at 7.30pm – details to follow 3. Skittles event – Isle Abbotts vs Isle Brewers. (date tbc) 4. Village Show (tentative idea for the summer) 	

Parish Council Representative Report: AH had nothing to report.	
Secretary's Report: FH reminded the committee that Declaration of Trustee changes be delayed until May's AGM and the outcome of voted in members. FH relayed thanks from David and Lesley Sutcliffe for their Smokery Gift Voucher.	
Routine Maintenance of Village Hall FH handed out a draft notice reaching out to potential volunteers to help with routine maintenance of the village hall. AH to circulate this via the village email distribution group and posters to also be put on the noticeboards. SV added she would reach out to an Electrician and a Window cleaner in the meantime. Agreed heating should be monitored and switched off if hall not in use for a while but mindful of the colder weather. It was agreed that a spring clean of the hall should be carried out before the end of March. Date to be confirmed. AH volunteered to jet wash the village hall pathways as part of the spring clean.	AH SV AH
Recruitment Drive With the anticipated stepping down of SV the current Chairman at May's AGM it was agreed to send out a note to villagers welcoming anyone who may like to step up to become a new member of the Village Hall Management Committee and indeed be part of the Social Committee. Recruitment poster to be distributed by AH via village email distribution group.	AH
Any Other Business: AH suggested selling the village hall compost bin as this is not used and would raise a few pounds and free up space in the garden at events. JB suggested at this point we also thank Emily Colenso for spending time to produce the Christmas card and quiz. Book Voucher to be given in thanks.	AH JB
Dates of Next Meetings: Annual General Meeting - Tuesday 13th May at 19.30 in the Village Hall. Meeting closed at 18.30	

Approved

Date