

Minutes of Isle Abbotts Village Hall Committee Meeting

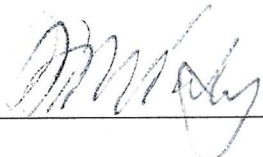
Wednesday 14 August 2024

Held in the Village Hall at 10am

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| Present: | Susan Vickery (Chair), Susan Robson (Booking Secretary), Fiona Hillman (Secretary), Andy Hillman (Parish Council Representative), Sara Bannister, Di Cleal, Boo Grieve, Claire Smith |
| Apologies: | Jenny Byrom (Treasurer), Julia Bull, Emily Colenso, Helen Toon, Gaynor Watts |
| Minutes of Previous Committee Meeting: Minutes of the last meeting (14 May 2024) were agreed and signed by SV. | |
| Matters Arising: 1. Windows (Glazing) – SV had researched reglazing of the front VH windowpanes. To replace the top cracked pain and change bottom pains from obscured glass to clear (it was agreed this change would not present a privacy or security issue) would be a total cost of £350. Committee agreed this was acceptable, so SV has since instructed John Ashwell (recommended by TopLine) to proceed. (Paintwork) – SB to obtain quote for painting front window frames after reglazing. 2. Hedge – Quote of £200 + VAT received had been declined. FH to contact Tony Habberfield to enquire if Geoff the hedge cutter can cut rear VH hedge later in year. 3. Cleaning Rota – it was reconfirmed that regular cleans after events in the hall will suffice with no need to have a monthly cleaning rota but instead one intensive ‘spring clean’ to be organised later in the year. 4. Yoga – SV updated regarding a proposed date of 5 Sept 6-7.30pm for Yoga Taster session by Michelle. Details to be circulated by WhatsApp Group and Webmaster. 5. Smoke Alarm – device is bleeping so battery or device needs to be replaced - AH has since replaced battery. 6. Film Night – no further action on this idea until details of Music Licenses established. 7. AGM Declaration of Trust - SR queried if the new Trustees voted in at the last AGM should sign a Declaration of Trust. This is correct and FH to produce and circulate for signatures for submission to Charity Commission. | |
| Booking Secretary’s Report: SR reported that hall bookings had been generally slow. Future dates currently booked are: Private booking w/e 24 August (J Bull). Polling Day on 4 July raised £200 SR advised that payment for hall hire on 18 June for additional Parish Council meeting had not yet been received. AH to follow up. | |

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| <p>SR thanked the Committee on behalf of the PCC for the use of the Village Hall and equipment free of charge for July Church BBQ and for the forthcoming Harvest Festival lunch 6 October.</p> <p>SR highlighted that our AGM for 14 May 2025 currently conflicted with the Parish Council AGM – therefore for convenience it was agreed to move our AGM to the day before.</p> | |
| <p>Social Committee Report:</p> | |
| <p>Update given by CS as follows:</p> <p>Events held:</p> <p>Summer Ball held on Saturday 15 June was a huge success with over 100 people. Help from the Villagers was phenomenal which made it all possible and a profit of over £1K was achieved.</p> <p>Wessex Internet presentation was held on 10 June.</p> <p>First Aid Course by The British Heart Foundation organised by GW was held on 18 June.</p> <p>Plans for the following events are underway:</p> <p>18 October – Supper, Skittles and Song.</p> <ul style="list-style-type: none"> - SV to research viability of borrowing skittle alley from Isle Brewers. - SR offered to obtain the alcohol licence for this event. <p>13 December - Christmas pub night including raffle for charity.</p> <p>2 February - Safari Lunch round the village.</p> | <p>SV SR</p> |
| <p>Treasurer's Report:</p> <p>Statement of Accounts for the last quarter (15 May – 14 August) (prepared by David Sutcliffe in absence of JB) were circulated. Total income £ 1,380.95 and total outgoings £5,917.51 which includes the Solar panel cost of £4,500 and which still leaves a healthy balance of £9,637.59 across all accounts.</p> <p>DS has registered our Charity Commission number with HMRC to assist with claiming Gift Aid on donations for the Solar Panel Project.</p> <p>In the absence of the Treasurer JB, it was agreed that the day to day running of treasurer duties will be monitored and maintained.</p> | |
| <p>Parish Council Representative Report:</p> | |
| <p>AH advised that the Parish Council have ordered of a portrait of HRH King Charles, and it was agreed it would be hung in place of prominence in the Village Hall.</p> <p>AH asked if further details of the solar panel agreement could be shared with the Parish Council to indicate cost savings for the years ahead. Highlighting the economic and environmental benefits might encourage further donations via the associated GoFundMe page.</p> | |
| <p>Secretary's Report:</p> <p>FH had nothing to report.</p> | |
| <p>Renewals and Responsibilities:</p> | |

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| <p>FH highlighted how David Sutcliffe had previously volunteered and taken on additional responsibilities over and above the Treasurer role such as buildings insurance, utilities and licences but will relinquish these by the November Committee meeting. Therefore, these additional responsibilities will need to be reassigned to a member of the VHMGM. FH to summarise these additional responsibilities in readiness for next meeting.</p> | <p>FH</p> |
| <p>Any Other Business:</p> <p>It was established during the meeting by CS & SV that the Disabled Assistance Pull Cord in the VH WC does not work, and SV has now arranged for an electrician to check this.</p> <p>AH to upload a populated monthly calendar of village news and events on to the Village Website.</p> <p>FH checked Spare Keys sets were accounted for and a Keyholder sheet was signed as follows:</p> <p>Container keys - 1 on notice board and 1 in shed.</p> <p>VH Full set – 1 x key safe, 1 x SV, 1x SR and 2 x FH (one with Yale keys for Fire Exit Doors not included on other sets)</p> <p>Cleaning Rota – it was agreed that regular cleans naturally take place following events in the village hall and currently there is no need to have a monthly cleaning rota but instead one intensive ‘spring clean’ to be organised later in the year.</p> <p>CS thanked AH for maintaining the VH garden.</p> <p>It had been noted that the VH shed has kindly been painted by David Sutcliffe. SV suggested a follow up with Emily Colenso regarding painting a mural as previously mentioned.</p> | <p>SV</p> <p>AH</p> |
| <p>Dates of Next Meetings:</p> <p>Wednesday 6 November 2024 at 7.30pm in the Village Hall.</p> <p>AGM change to Tuesday 13 May 2025 to avoid conflict with Parish Council Meeting.</p> <p>Meeting closed at 11.25am</p> | |



 Approved

6th Nov. '24

 Date