

# ISLE ABBOTTS VILLAGE HALL COMMITTEE MEETING

Wednesday 17th August at the Village Hall

**Present: Steve Morris, David Sutcliffe, Maureen Boyman, Emily Watts and Janet Smith**

**Apologies** Susan Vickery

**Minutes of committee Meetings 3rd February and 18th May 2016 - approved**

**Matters arising from minutes of 3rd February 2016**

Outside lights now in reasonable working order, work on the outside wall and damp course, now complete.

Shed roof - MB suggested Mervyn Vickery to be approached to do the repairs at minimal cost.

**JS**

**Garden** MB offered the services of Roger to cut the lawn, thus saving £72 in fees to Sue Derrick who is paid at present. JS to notify Sue.

**JS**

MB pointed out there was some wood and other rubbish by the hedge in the garden and said that Roger would be willing to dispose of it.

**MB**

**ROSPA** SM confirmed that the report was good with very low risk levels on the whole. SM suggested a couple of signs should be displayed, one being on the entrance gate.

"Parents are responsible for children playing in this area" DS offered to laminate the signs

**DS**

**PAT Testing** MB to arrange JS requested to be present to understand what was involved. The Marquee lighting is also included.

**VILLAGE QUESTIONNAIRE** Disappointing response and now forwarded to CCS to be collated.

**Hallmark** The Hallmark inspection is now being scheduled for the Autumn. SM Signed a document, a policy "Children and vulnerable Adults Policy" MB also included two other documents, "Adults equal opportunity policy" and "Environmental policy". Which were all for the Hallmark criteria. **MB/JP**

**Playgroup Report** No report

MB suggested she send an email to TW regarding items in the shed left from the playgroup that needed to be removed. It was also discussed that the Village Hall had no official notification of the closure and would need something for the records.

**MB**

**Choir Report** DS reported that the Choir meet for 10 lessons for 3 terms of the year. They are on Summer break at present, their last engagement was a Mass Choir event in Bath. They resume lessons on 19th Sept.

**Bookings Report** EW handed DS monies from 2 recent private bookings. Sue Robson has a private booking.

PCC bookings: 2nd October Harvest Lunch, 30th October Breakfast, 10th December Train rides etc.

The Marquee was also booked for 26/27 August.

**Social Committee Report** MB reported on the recent success of the Flower Workshop 13th July. On the 4th of November DS will be giving a talk on Winter Customs & their origins. Pig Racing on the 19th November.

The Social Committee have not yet had their meeting to discuss events for 2017.

**Treasurers Report** DS handed out an in depth report and forecast. We have indeed lost a lot of revenue with the sad loss of the playgroup but hopefully with careful housekeeping, no major maintenance and continued support we will keep our lovely village hall.

General Account	£3,601.81
Trust Reserve Acc.	£5,427.68
Marquee Account	£2,622.92
Chairs Account	£1,590.00
Repairs Account	0.00

It was also noted there is an outstanding invoice for hall fees of £731.50.

**Secretary's Report** No report

#### **Any Other Business**

MB discussed the need, on occasion, for the application of an alcohol licence, DS agreed to be responsible for this.

**DS**

SM suggested the addition of a sub committee regarding the Marquee bookings, to include JP and GC this was proposed by DS and seconded by MB. Will Vickery is making a stage for the marquee.

MB noted letter from Somerset Local Authorities' Civil Contingencies Unit about the use of the hall for emergency shelter in the event of an incident. All members agreed and JS to reply and confirm new contact to be EW.

**JS**

#### **Items for next Agenda**

Village Hall Rates (DS to do a proposal for change)

T V

Cleaning of the hall

Storeroom

DS agreed to Chair next meeting if SM unable to attend

Date of next meeting 16th November 2016

Meeting closed at 9.25pm.

Chairperson's signature \_\_\_\_\_ Date

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