

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL

ON WEDNESDAY 8th May 2019 AT 7PM.

The retiring Chairman welcomed those present plus Alistair Richards as a new Councillor and Malcolm Cavill as the new District Councillor for Isle Moor.

PRESENT: Cllrs Habberfield, Bradshaw, Hughes, Pix, Richards, the Clerk ,DC Malcolm Cavill + 3 members of the public.

1. APOLOGIES FOR ABSENCE: CC Adam Dance
2. ELECTION OF CHAIRMAN. Cllr Habberfield was elected Chairman. Proposed by Cllr Bradshaw, seconded by Cllr Pix. Cllr Habberfield signed the Declaration of Acceptance of Office which was witnessed by the Clerk.
3. ELECTION OF VICE-CHAIRMAN AND FINANCIAL OFFICER. Cllr Pix was elected Vice-Chairman. Proposed by Cllr Hughes and seconded by Cllr Bradshaw. Cllr Bradshaw was elected Financial Officer. Proposed by Cllr Habberfield and seconded by Cllr Hughes. All Councillors signed the Declaration of Acceptance of Office forms which were witnessed by the Clerk
4. Cllr Habberfield agreed to remain as the Parish Council Representative on the Isle Abbots Village Hall Management Committee.
5. The following agreed to be advisers on 1) Roads – Cllr Hughes: 2) Footpaths & Flooding – Cllr Habberfield.
6. THE MINUTES OF THE LAST APCM HELD ON Wednesday 2nd May 2018 were read and signed as a correct record.
7. STANDING ORDERS. Regular items for the agenda to remain the same. The Clerk distributed to each Councillor copies of Parish Council Standing Orders and Code of Conduct plus a notice of members interests forms which have to be completed and returned to the Clerk as soon as possible for onward submission to SSDC. Standing orders to be approved at the next Parish Council Meeting.
8. CLERKS FEES. Cllr Bradshaw advised that the Clerk would be paid the rate of the National Living Wage.

The meeting closed at 7.10pm.

Signed.....

Date.....

WEDNESDAY 8th MAY 2019 AT 7.15PM IN THE VILLAGE HALL

Cllr Habberfield, as Chairman, welcomed DC Malcolm Cavill and Cllr Alistair Richards to the meeting and thanked retiring Cllr Peter Herbert for all his input during his years of office.

PRESENT: Cllrs Habberfield, Bradshaw, Hughes, Pix, Richards, the Clerk, DC Malcolm Cavill and 4 members of the public.

1. **APOLOGIES FOR ABSENCE:** CC Adam Dance.
2. **There were no DECLARATIONS OF INTEREST.**
3. The **MINUTES** of the last meeting held on Wednesday 6th March 2019 were read and approved.
4. **MATTERS ARISING:** a) Bus Shelter – Has now been completed and Rob Gilbert’s invoice for £3,612.00 had been submitted to Insurers for payment. The Parish Council were liable for the £100 excess. It was suggested that some form of anti-crash material be placed either side of the shelter. This was approved by Councillors. Matter considered closed. b) Model Jet Aircraft. This will no doubt be discussed in a question and answer session with representatives from RNAS Yeovilton when they visit the village – date to be advised. c) Woodlands Lane. Some work had been done with further repairs to be carried out. d) Slide. An inspection had been carried out by Adrian Moore, Games Inspector for SSDC. In his opinion, the slide is in good condition but does require a modern impact absorbing safety surface at its base. This inspection now conflicts with the 2018 ROSPA report. Prior to the Parish Council Meeting, the Clerk was informed that in another Minute book, which was not in his possession, there was an entry whereby it was agreed that the slide was owned by the Parish Council and the Village Hall was responsible for its insurance. Councillors requested that this Minute book be studied by the Clerk to obtain verification of this fact by the next Parish Council Meeting. Also the Council would await the next ROSPA report due in June. e) Badbury Ditch. The undergrowth had been cleared by the Badbury community and John Toon was in contact with the SRA regarding silt clearance and dredging. Matter considered closed.
5. **PUBLIC QUESTION TIME.** A brief introduction was made by DC Malcolm Cavill. A representative of the PCC asked the Parish Council to consider financial assistance towards the grass cutting in the churchyard. Councillors felt that this should be deferred for consideration until the next meeting. It was reported that the Church Path in one particular section was suffering from the overgrowth of bushes and a partially collapsed wall. Cllr Habberfield offered to speak with the property owner concerned.
6. **ROADS AND FOOTPATHS.** The Clerk had nothing to report on roads. Cllr Habberfield had nothing to report on footpaths.
7. **FLOODING.** The Clerk had nothing to report.
8. **FINANCE.** Cllr Bradshaw wished to thank Mrs Liz Lockley for carrying out the internal audit and then produced the following – a) 2018/9 Governance review. This was approved by Councillors and duly signed by the Chairman and Clerk. b) 2018/9 Accounts and Audit review was approved and signed by the Chairman. c) 2018/9 Exemption Certificate was approved and signed by the Chairman and Financial Officer. d) 2019/20 financial position was approved. Cllr Bradshaw produced the financial statement up to 08/05/19. Current account £837.79. Deposit account £4,454.62. Total £5,292.41 (this includes £1,790.00 precept payment). Payments approved: Clerks salary £93.60: HMRC (PAYE) £23.40. £1,000.00 had been transferred from the current a/c to the deposit a/c.
9. **CORRESPONDENCE.** The Clerk had not received any relevant correspondence.
10. **ITEMS FOR NEXT AGENDA** a) Model Jet Aircraft b) Woodlands Lane c) Slide d) Churchyard grass cutting e) Approval of Standing Orders.
11. **DATE OF NEXT MEETING:** Wednesday 3rd July 2019 in the Village Hall at 7.30pm

There being no further business the meeting closed at 7.55pm

Signed.....

Date.....

Isle Abbotts Parish Council

Income, Expenditure & Balances as at 08/05/2019

Current account activity since 06/03/2019		Credit	Debit	Balance
	Opening Balance			£164.79
12-Apr-19	SSDC IMPREST A/C LG00212 BGC	1,790.00		
15-Apr-19	ISLE ABBOTTS PARIS 309240 TFR		1,000.00	
03-May-19	CLERK SALARY BACS		93.60	
03-May-19	HMRC BACS		23.40	
	Current balance			£837.79
Deposit account activity since 06/03/2019				
	Opening Balance			£3,454.35
11-Mar-19	INTEREST (GROSS) DEP	0.13		
09-Apr-19	INTEREST (GROSS) DEP	0.14		
15-Apr-19	ISLE ABBOTTS PARI TFR	1000		
	Current balance			£4,454.62
	Total			£5,292.41

MINUTES OF THE ISLE ABBOTTS ANNUAL PARISH MEETING HELD ON WEDNESDAY 8TH MAY 2019 AT 8PM IN THE VILLAGE HALL.

Persons Present: Mr Habberfield (Chair), Mr Bradshaw, Mrs Hughes, Mr Pix, Mr Richards, DC Malcolm Cavill, Mr Robson (Minute Secretary), Mr & Mrs Rickett, Mrs Robson, Mr Herbert, Mr Sutcliffe, Mr Toon, Mrs Pix.

1. APOLOGIES were received from CC Adam Dance.
2. MINUTES of last year's APM (2nd May 2018) were read and approved.
3. MATTERS ARISING: None.
4. REPORTS were given by Village Hall, Parish Council, Singing Group, Parochial Church Council, Bellringers and Walking Group. Reports available from the Parish Council Clerk.
5. ANY OTHER ITEMS FOR DISCUSSION: None.

Meeting closed at 8.20pm.

Signed.....

Date.....