

## MINUTES OF THE ISLE ABBOTTS ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 11th MAY 2022 AT 7PM

The retiring Chair, Tony Habberfield welcomed all those present and introduced the new Councillors for the Parish Council. He also introduced Anne Lambert who will take the office of Parish Clerk/RFO from the 1<sup>st</sup> June.

**PRESENT:** Tony Habberfield (Chair for items 1&2). Cllrs Lockley, Paterson, Richards, J Westworth, T Westworth, Clerk, CC Jo Roundell Greene + 13 members of the public.

**01. APOLOGIES FOR ABSENCE:** None

**02. ELECTION OF CHAIR.** Cllr Jack Westworth was elected Chair. Proposed by Cllr. Richards, seconded by Cllr. Lockley. Cllr. J Westworth duly signed the Declaration of Acceptance of Office which was witnessed by the Clerk.

At this point, Tony Habberfield congratulated Jack Westworth and vacated the Chair in order that Cllr J Westworth continue with the proceedings. David Bradshaw, the retiring RFO, unveiled a plaque in recognition of Tony Habberfield's 46 years of Council service, including 25 years as Chairman. Tony duly responded. David thanked Bob Pix for carrying out the design and construction of the plaque.

**03. ELECTION OF VICE-CHAIR.** Cllr. Richards was elected Vice-Chair. Proposed by Cllr. Lockley, seconded by Cllr. T Westworth. All Councillors signed the Declaration of Acceptance of Office which were witnessed by the Clerk. Register of Members Interests forms were given to all Councillors for completion which the Clerk has to submit to SSDC Democracy within 28 days.

**04. ELECTION OF FINANCIAL OFFICER.** The Clerk explained that this position would be taken over by Anne Lambert on the 1<sup>st</sup> June, however David Bradshaw, the ex RFO would remain in an advisory capacity. The Council approved this situation.

**05.** Cllr. T Westworth agreed to be the Parish Council Representative on the Isle Abbots Village Hall Management Committee.

**06.** The following agreed to report on a) **ROADS** – Cllr. Lockley. b) **FOOTPATHS** – Cllr. J Westworth. c) **FLOODING** – Cllr. T Westworth. It was suggested that the Parish Council should have a Representative on the PCC, plus a separate Planning Committee. After discussion, both suggestions were rejected.

**07.** The **MINUTES** of the last APCM (copy available on the Parish Council website) held on Wednesday 5th May 2021 were read and signed as a correct record.

**08. STANDING ORDERS.** It was considered that no amendments or additions were necessary to the existing standing orders.

**09. MODEL COUNCILLOR CODE OF CONDUCT.** The Code was adopted by the Council

**10. CLERKS FEES.** From 1<sup>st</sup> June, the Clerk's salary would be £175.00 per month.

Meeting closed at 7.25 pm.

Signed.....

Date.....