

## ISLE ABBOTTS VILLAGE HALL COMMITTEE MEETING

Wednesday 16th August 2017 at the Village Hall

Present: David Sutcliffe, Maureen Boyman, Emily Watts, Janet Smith, Mandy Hughes, Tim Westworth, Susan Robson

1. Apologies Tony Habberfield, Susan Vickery, Carolyn Furniss
2. Minutes from committee meetings Wednesday 8th February 2017 and Wednesday 7th May 2017 - Approved and signed.
3. Matters arising: TV now sold.  
DS informed the committee that Aon, our insurance company, have informed him that they are discontinuing village hall coverage after our current year.  
The Tia Chi classes have proved popular and are due to resume in September.  
The alarm in the disabled toilet has been repaired.  
The prep for the Barn Dance/Village show now very much underway, the portaloos now booked, but the electricity supply and position of Marquee were discussed.
4. DS again welcomed our new members
5. Property and Furniture - Jo Pavey's survey was produced and Roger Boyman and DS have identified items in order of priority that can be addressed.  
DS also mentioned to be watchful for dripping taps as we need to keep water bills to the minimum.  
A new Cleaning rota was agreed - see attached sheet.  
Rospa report was discussed, in general it was positive and it was agreed that no action was required at this time.  
HALLMARK - The stopcock location notice that they strongly recommended DS has now put in place. The addendum they recommended to add user groups MB has now added to the Trust Deed.  
The right of way issue was felt to be unclear and it was agreed to wait for the written Hallmark report before a decision was agreed on.  
DS circulated a CCS newsletter.
6. RENEWALS PAT Testing of equipment due JS to arrange.
7. CHOIR REPORT DS reported there is now 34 members. Their singing at the recent wedding had been very well received. They had also much enjoyed a social outing to The Bristol Hippodrome to see a performance of Dirty Dancing.
8. BOOKINGS REPORT EW advised of future bookings including a wake on 17th August Harvest Lunch, Big Breakfast date TBA and the Santa Express on 9th December.
9. SOCIAL COMMITTEE REPORT MB noted the success of the Origami Workshop in March and the Flower Workshop in May. Harvest Lunch to be on October 8th, a Chinese evening November 11th, Wire workshop on 21st November and the Santa Express. MB also reported the preparations for the Village Show were being finalized although a further discussion on the positioning of the Marquee and toilet was requested. SR also noted that the drink's license would need to be on site.
10. TREASURER'S REPORT Income in the last 3 months £1,750.87

Expenses £1,204.76 (this includes £650 transfer to the Marquee a/c)

Balance of General a/c £5,574.04

Trust Reserve a/c £5,447.60

Marquee a/c £3,273.58

Petty Cash £ 51.73

Total funds available £14,346.95

11. SECRETARY'S REPORT The Declaration of Trust was signed by all the present members. There are 10 trustees this year.

12. ANY OTHER BUSINESS EW has arranged a MacMillan Coffee morning for October and proposed to include a book and DVD facility at Coffee and Chat. DS explained this would be agreed as long as cash wasn't left on the premises.

DS noted the success of the Route 60 presentation.

MB reported that the spare cutlery stored in the shed had gone missing.

EW agreed to chair next meeting

Date of next meeting Wednesday November 15th 2017

Meeting closed at 8.50 pm.

Chairperson's signature \_\_\_\_\_ Date \_\_\_\_\_