

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON WEDNESDAY 11<sup>th</sup> MAY 2011 AT 7.15 P.M.**

**PRESENT:** Cllrs.Habberfield, Pix, Adams and Morris. C.C. Derek Nelson, D.C. Sue Steele, the Clerk and three members of the public were also present.

**1.** There were no **APOLOGIES FOR ABSENCE** and Cllr. Habberfield welcomed the new Councillors.

**2. TO CO-OPT A PARISH COUNCILLOR TO MAKE 5 MEMBERS:**

Cllr.Habberfield proposed that Mr.Herbert be co-opted as Parish Councillor. Mr.Herbert agreed and was voted on unanimously.

**3.** The Clerk gave each Councillor a declaration of acceptance of office to complete and sign and also a register of interest form which the Councillors will complete and return.

**4. ELECTION OF CHAIRMAN:** Cllr.Habberfield was elected Chairman. Proposed by Cllr.Herbert, Seconded by Cllr.Morris. He duly signed the Declaration of Acceptance of Office, which was witnessed by the Clerk.

**5. ELECTION OF VICE-CHAIRMAN AND FINANCIAL OFFICER:** Cllr. Herbert was elected vice-chairman. Prop. Cllr.Habberfield, seconded Cllr.Morris. Cllr.Adams was elected Financial Officer, Prop. Cllr.Morris, seconded Cllr.Habberfield.

**6.** The **MINUTES OF THE LAST A.P.C.M. HELD ON 5th MAY 2010** were read and signed as a correct record.

**7. STANDING ORDERS:** It was decided to continue with the meetings bi-monthly on the first Wednesday starting at 7.30 or 8.00 p.m. in the summer at the Village Hall. Standing orders and regular items for the agenda to remain the same as last year.

**8.** The **CLERK** submitted her resignation to stand down at the end of this meeting. As there was no-one to take her place it was decided the Cllr.Pix would take the minutes of the meetings until such time as a replacement is found. Meeting closed at 7.30 p.m.

**Signed.....**

**Date.....**